

SAN JOAQUIN COUNTY CHILDREN AND FAMILIES COMMISSION

----- MEETING SUMMARY -----

*Public Health Auditorium
1601 East Hazelton Avenue
Stockton, CA 95205*

Thursday, March 14, 2002 – 7:00 a.m.

<<APPROVED>>

1. Commencement of Meeting

Roll Call: Commissioners Adubofour, de Polo, Dei Rossi, Snider, Fujii and Chair Mitchell were present. Commissioners Flenoy-Kelley, Gutierrez, Vera were excused. A quorum was declared.

2. Approval of Meeting Summary of February 14, 2002

Motion: Approve the Meeting Summary for February 14, 2002 (Dei Rossi/Adubofour motion carried 6-0)

3. Program Coordinator's Report

Highlights included:

- ✓ The success of the Kits for New Parents Kick-Off event held on March 7th
- ✓ Home Visitation Coordinating Council will begin a series of trainings with the first focused on family strengths and assessing family needs.
- ✓ The Commissioners were asked to be thinking about the information they would like to have brought back to them from the contractors so it can be discussed at the next Commission meeting.
- ✓ Round 3 RFP release is moving along as planned.

Commissioner de Polo added that there is a combined mini-version of the tapes from the Kits for New Parents and recommended the Commissioners view them.

4. Public Hearing to Receive Comments on the California Children and Families Commission State Annual Report for 2000-2001

Chair Mitchell opened the public hearing and invited the public to ask questions or offer any comments on the California Children and Families Commission State Annual Report for 2000-2001. Commissioner Snider asked the Program Coordinator if she was satisfied with our county's representation in the plan. She replied that the information was brief but accurate and anticipates that next year we will have more to report. With no additional comments from the public or the Commission, Chair Mitchell closed the public hearing.

5. Approve Program Coordinators Recommendation to Extend Current One Year Contracts of Delta Health Care, Manteca Unified School District, United Way/Success By Six for an Additional Two Years

The Program Coordinator (PC) clarified that the original one year contracts were used as a means to provide more services within the funding that was allocated for that round of RFP's. With the proven highlights and successes of these programs, the PC is recommending that funding be extended. Discussion included clarification of the program evaluation process and outcome objective goals of programs.

Motion: Approve Program Coordinators Recommendation to Extend Current One Year Contracts of Delta Health Care, Manteca Unified School District, United Way/Success By Six for an Additional Two Years (Dei Rossi/de Polo; motion carried 6-0)

6. Approve Program Coordinators Recommendations for Mini-Grants

The Program Coordinator advised the Commission that the letter in the packet indicated that 12 of the 16 applications were being recommended when in fact, 11 applications are being recommended for funding. The P.C. provided clarification of the criteria used to make the recommendations and the necessity of requested dollar amounts being changed in order to fund more projects. Discussion included potential mini-grant recipients advising the Commission that they are happy to receive any help with their child care businesses. Commissioner Adubofour recused himself from the vote for Annunciation Pre-School when Chair Mitchell called for any conflict of interest issues.

Motion: Approve Program Coordinators Recommendations for Mini-Grants excluding Annunciation Pre-School. (Snider/Fujii; roll call vote; Adubofour – aye, de Polo – aye, Dei Rossi – aye, Snider – aye, Fujii – stepped away, Mitchell – aye; motion carried 5-0)

Motion: Approve Program Coordinators Recommendation for Mini-Grant for Annunciation Pre-School. (Snider/de Polo; de Polo – aye, Dei Rossi – aye, Snider – aye, Fujii – aye, Mitchell – aye; motion carried 5-0)

7. Approve School Readiness Committee Recommendations for School Readiness Proposals

This agenda item was a duplicate and moved to item number 10. Committee Reports.

8. Approve Feasibility Study Consultant for Decision Support System (Data Warehouse)

The Program Coordinator provided an overview of the selection and review process. The wide range of hours and work to be performed between vendors was noted along with the enthusiasm of the vendors to take on this type of project.

Motion: Approve Feasibility Study Consultant for Decision Support System (Data Warehouse) (Snider/Fujii; motion carried 6-0)

9. Approve Program Coordinators Recommendation to Modify the Contract for Lois Lang

Discussion included clarification on scope of work and collaboration with C.S. & O and Harder + Co.

Motion: Approve Program Coordinators Recommendation to Modify the Contract for Lois Lang (Adubofour/Dei Rossi; motion carried 6-0)

10. Committee Reports

- a. Planning – Approve Planning Committee Recommendations for Planning Grant Topics
Chair Mitchell provided an overview of the process used to decide on the choices made for topic recommendation. Discussion clarified the purpose of the planning grants and how they relate to the strategic plan. The Commission directed the Planning committee to prioritize the list for the system integration planning grants to three grants with a clearly stated focus.
- b. School Readiness – Approve School Readiness Committee Recommendations for School Readiness Proposals

Commissioner Dei Rossi turned the floor over to Lois Lang who provided an overview of the proposals and presented her recommendation of option B, to distribute the funds between the

schools with a score of 5 or greater. Discussion included possible reasons why all eligible schools did not apply and what we might be able to do to help.

Commissioner Dei Rossi recused himself from the vote for the proposal that is in collaboration with the County Office of Education, Holt Union Elementary and New Hope Elementary.

Motion: Approve School Readiness Committee Recommendations for School Readiness Proposals excluding Holt Union Elementary and New Hope Elementary (Fujii/Snider; roll call vote; Adubofour – aye, de Polo – aye, Dei Rossi – aye, Snider – aye, Fujii – aye, Mitchell – aye; motion carried 6-0)

Motion: Approve School Readiness Committee Recommendations for School Readiness Proposals including Holt Union Elementary and New Hope Elementary (de Polo/Fujii; roll call vote; Adubofour – aye, de Polo – aye, Snider – aye, Fujii – aye, Mitchell – aye; motion carried 5-0)

Several School Readiness grantees thanked the Commission for approving their proposals.

11. Modify Commission Budget

- Increase Allocation for Mini-Grants
- Add Funding for Feasibility Study

Motion: Modify Commission Budget as recommended (Dei Rossi/Mitchell; motion carried 5 – 0)

12. Appoint Elections Committee to Make Recommendations for Commission Chair and Vice Chair

Chair Mitchell asked for volunteers, Commissioners Snider and de Polo volunteered and by Chair direction are the Elections Committee.

13. Public Comments

None.

14. Commissioner Comments

None.

15. Adjournment to **Thursday, April 11, 2002, 7:00 a.m.**, Public Health Auditorium, 1601 Hazelton Ave., Stockton, CA.

Motion: Adjourn to Thursday, April 11, 2002 (Dei Rossi/de Polo; motion carried 5-0)